

Manual 15

Particulars of facilities available to citizens for obtaining information

[Section 4(1)(b)(xv)]

| S.No. | Facility available | Nature of Information available | Working hours |
|--------------|---------------------------|---|-----------------------------|
| 1. | Information Centre | Any information regarding developmental schemes of the Board, Citizen Charters, including Loan application forms of various schemes of Board. | 9.30 AM to 3.00 PM Daily |
| 2. | Website | Background of the Board, information regarding various developmental schemes of the Board etc. | -- |
| 3. | Library | Regarding office manual and books on various topics. | For the use of staff only. |
| 4. | Notice Board | Regarding Tenders, General information about developmental schemes, working hours of Board Public dealing hours etc. | -- |
| 5. | Citizen Charters | Information regarding named Schemes, Quantum of loan facilities, Name of Industries and Conditions etc. | -- |